



# Proof of Certification Tip Sheet

A short guide to obtaining a proof of certification from the College of Nurses

## How to obtain proof of certification from the College of Nurses of Ontario

To electronically confirm your identity and your NP status, we ask that you send information from your account with the College of Nurses. In consultation with the college, it was determined the simplest approach was to send a copy your most recent membership payment receipt. This will have your name and identify your RN Extended Class.

1. Go to [www.cno.org](http://www.cno.org)
2. Click Login (top right corner)
3. Login to the CNO website
4. Under “My Profile” click Receipts



5. Click on the Order ID of your most recent payment

### Receipts

| Order ID            | Payment Amount | Paid Date |
|---------------------|----------------|-----------|
| <b>021108171476</b> | \$3            | 2021-Dec  |
| 020131213308        | \$3            | 2020-Dec  |
| 019L30090053        | \$3            | 2019-Dec  |
| 018L30125815        | \$3            | 2018-Dec  |

## An **Epic** Implementation in Partnership with Central East Ontario Hospitals


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6. This receipt provides proof of identify and designation
  - Name and Address,
  - Registration Number, and
  - Class

|  |                           |                     |                    |
|--|---------------------------|---------------------|--------------------|
|  <b>COLLEGE OF NURSES<br/>OF ONTARIO</b><br><b>ORDRE DES INFIRMIÈRES<br/>ET INFIRMIERS DE L'ONTARIO</b> |                           |                     |                    |
| Name<br>Address<br>City, Ontario, Postal Code  |                           |                     |                    |
| 2192   | Printed on: Jun. 03, 2022 |                     |                    |
| <b>Products</b>  |                           |                     |                    |
| RN Renewal Fee Extended Class  | \$                        |                     |                    |
| <b>Sub Total</b>   | \$                        |                     |                    |
| <b>GST/HST</b>   | \$                        |                     |                    |
| <b>Total</b>   | \$                        |                     |                    |
| <b>Payment Date</b>  | <b>Payment Method</b>     | <b>Order Number</b> | <b>Amount Paid</b> |
| December , 2021  | Credit Card               | O21L08171416-0336   | \$                 |
| GST/HST No. 106953904 RT00001  |                           |                     |                    |

7. Save or print to PDF

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